

IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE TEMPORARY MORNING
CLOSURES OF THE JASPER,
MARION AND WARREN COUNTY
CLERKS OF COURT OFFICES FOR
MANDATORY ELECTRONIC
DOCUMENT MANAGEMENT
TRAINING

AMENDED
ADMINISTRATIVE ORDER 2014-5

WHEREAS the Electronic Document Management System (EDMS) governed by Chapter 16 of the Iowa Rules of Court is being officially implemented in Jasper, Marion and Warren Counties on Thursday, March 13, 2014; The Court finds it necessary to require morning closures of the three County Clerk of Court Offices to the public as listed below for the Clerk's Office staff to prepare and train staff for such EDMS implementation.

NOW, THEREFORE, IT IS HEREBY ORDERED that the Clerk of Court's Offices in Jasper, Marion and Warren County shall be closed until 1:00 p.m. on the day on the following dates:

- Tuesday, February 25, 2014;
- Wednesday, February 26, 2014; and
- Thursday, February 27, 2014.

Public notice of this order shall be provided by the Jasper, Marion and Warren County Clerks of Courts by posting a copy of this order on the doors of their respective courthouses and offices, and by the public elevators on each floor of the building. A copy of this Order shall also be sent to the local Bar Association for distribution to their membership as well as a copy posted on the Judicial Branch Website by Court Administration.

DATED this 27th day of January, 2014.


ARTHUR E. GAMBLE, CHIEF JUDGE

FILED
JAN 27 PM 1:55
CLERK DISTRICT COURT
JASPER COUNTY, IA.

FIFTH JUDICIAL DISTRICT OF IOWA

Administrative Order 2014 – 5 Distribution List

Cc: Cathie Hullinger, Warren County Clerk of Court
Carol Sage, Jasper and Marion County Clerk of Court
All Clerk of Court Staff – Marion, Jasper and Warren Counties
Warren County Bar Association, President
Jasper County Bar Association, President
Marion County Bar Association, President
Warren County Sheriff
Marion County Sheriff
Jasper County Sheriff
Warren County County Attorney
Marion County County Attorney
Jasper County County Attorney
All Fifth District Court Judges
All Fifth District Associate Court Judges
Jasper County Magistrate
All Fifth District Court Reporters
All Fifth District Clerks of Court
All Fifth District Senior Judges
Justice David Wiggins, Supreme Court Liaison Justice
Donna Humpal, Supreme Court Clerk of Court
Marilyn Lantz, Chief JCO
Kim Garrison, JCO IV
Pat Penning, DHS SAM
Betty Bowlsby, MH Advocate
Kelly Yeggy, MH Advocate
All D5 Case Coordinators
Elizabeth Baldwin, DCA
Anne Sheeley and Billie Ramey, Asst. DCA's
Ken Bosier, IT Director, Iowa Judicial Branch
Brandi Gravett and Heather Garcia, ICIS – Training
Karen Zeutenhorst, ICIS, Business Analyst
Laura Hayes, ICIS, Hardware Specialist
Judicial Branch Website